



PARENT INFORMATION

Hoover Elementary School

Health & Safety Plan

Updated August 24, 2021

2021-2022 School Year



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Principal's Message

Dear Hoover Families and Students,

The first year of public education in a global pandemic is now under our belts. We excitedly look forward to our return to school this academic year. Our district Leadership Team has been working over the past several months to plan for a safe and full reopening of our school for our staff and students. Contained in these pages are the mitigating strategies and protocols that will continue to be in place as we reopen Hoover Elementary School to 5 days of in-person learning. As you know, guidance and recommendations are continually changing as COVID-19 evolves. Therefore, we will continue to monitor the guidelines from PDE, CDC, and DoH and update this plan as needed.

You will see that in accordance with the guidance set forth by the Pennsylvania Department of Education, Pennsylvania Department of Health, the Centers for Disease Control and Prevention, and the American Academy of Pediatrics, universal indoor mask use is required by all teachers, staff, students, and visitors regardless of vaccination status beginning with the first day of school. District administration will continue to monitor the situation and notify parents should the county spread level reduce to moderate or lower for two consecutive 7-day periods causing the rescinding of the mask requirement. If the county subsequently returns to a level of substantial or high spread for one 7-day period the mask mandate will be reinstated.

I encourage you to read this document and the Frequently Asked Questions (FAQs) carefully as you consider your options to return to 5 days of in-person instruction or our Lion Academy, the enhanced CAOLA option. I understand that this may continue to be a very difficult and emotional decision for every family and that no two family situations are alike. In creating this plan, we have done our very best to offer safety, flexibility and choice to our families. Please keep in mind that a choice to send your student to a cyber charter school comes at a great financial expense to our district and does not offer the flexibility nor the possibility of remaining a Camp Hill student, like the Lion Academy option we are providing.

If you have any questions regarding this plan or your student, please do not hesitate to contact me. I am happy to discuss your questions and concerns as we work together for the education of your child.

Yours in Education,

Eileen Czarnecki

ARRIVAL PROCEDURES

Districtwide

- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.
- If a student arrives at school without a mask, one will be provided at the door.
- All students and staff will remain trained to conduct a self-assessment for COVID symptoms and shall perform a self-assessment each day prior to arriving at school. Communications will continue to be made to ensure that students and staff members with symptoms do not report to school; symptoms will be reported to the school nurse. Signage outlining COVID symptoms will be posted throughout the school. Students and staff will go to the nurse immediately if feeling symptomatic.

Hoover Elementary

- Arrival times will begin at 8:15 AM.

Car riders:

- Car rider line will begin at 8:15 AM for all students, including morning kindergarten. The car rider line is not available during afternoon kindergarten arrival times.
- Enter the car rider line from Deanhurst Ave. and pull up to the canopy area to wait for a staff member to come to the car.
- Students should be seated on the ***passenger side*** of the car and be ready to exit the car.
- Students will use the hand sanitizing station upon entering the school building.

Walkers:

- The main office entrance doors will open at 8:15 AM for all students.
- ***Afternoon Kindergarten arrival begins at 12:10 PM for both classes.***
- Parents/guardians should walk their child to the main office doors.
- Students will use the hand sanitizing station upon entering the school building.

DISMISSAL PROCEDURES

Districtwide

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- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.

Hoover Elementary

- Dismissal time will begin at 3:00 PM.

After school care:

- After school care students will be dismissed at 3:00 PM and report to the cafeteria.

Walkers:

- Kindergarten and Second grade students will be dismissed at 3:01 PM.
- First grade students will be dismissed at 3:03 PM.
- All walkers will exit through the following doors:
 - Main office door: Kindergarten
 - Cafeteria door: Second grade
 - Library door: First grade

Car Riders:

- Students will be dismissed to the cafeteria at 3:05 PM.
- Students will walk to the cafeteria and be dismissed to their parents/guardians.

CLASSROOM PROCEDURES

Districtwide

- Social distancing of 3 feet or more will be maintained to the greatest extent possible.
- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.
- Each student will receive a district-issued device to be used in class and at home.
- Devices should come to school daily in the school provided case with a full charge.
- Sanitizing wipes will be available to students and staff in all classrooms.

Hoover Elementary

- No volunteers will be permitted in classrooms.
- Only individually wrapped and commercially pre-packaged birthday/class treats or snacks will be allowed from a suggested [list](#)

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- Staff will clean desks/tables before changing small groups and/or if these areas are shared.
- Students will use hand sanitizer before/after lunch and snack, before/after recess, and before/after using shared materials within the classroom.
- Student desks and chairs will be spaced 3 ft or more apart to the greatest extent possible.
- Desks will be faced in the same direction.
- Students will sit on one side of tables, spaced apart.
- Students will keep personal belongings (i.e. backpacks, lunch bags, headphones, and coats) at their desks/on the back of the chair.
- Students will limit what they bring to/from school.
- Students should bring the following items to school each day: their district issued device, textbooks, headphones, a pre-filled water bottle, and a bagged lunch (if they choose not to purchase one from school).
- The school will supply basic school supplies (i.e. pencils, markers, crayons, scissors, glue, pencil boxes, etc.) for each student and these items will be kept inside their desks.
- All classroom doors will remain open, when possible, during the instructional day to increase ventilation to the classroom space.

TRANSITION PROCEDURES

Districtwide

- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.

Hoover Elementary

- Each grade level team will limit the number of students in the hallways at one time, particularly when traveling to/from recess, bathroom, and specials.
- Stairwells to the second floor will be two-way traffic flow and directional arrows will be used.
- Use of tape to designate lanes/two-way traffic flow through the hallways and stairwells.

LUNCH PROCEDURES

Districtwide

- Encourage students to go home for lunch whenever possible.
- Cafeteria lunches are free to all students.

Hoover Elementary

- Students/staff will wash hands or use hand sanitizer before/after lunch.
- Students will eat lunch in their classrooms and in the cafeteria when possible.
- Students may order a lunch and/or drink from school.
- Students may bring lunch from home but it should include the necessary supplies to be used (i.e. utensils, napkins, straws, etc.)
- Students are also encouraged to utilize the “open” lunch policy, but must be picked up/signed out by a parent/guardian from the main office.

LARGE GROUP PROCEDURES

Districtwide

- Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, school-wide parent meetings, and spirit nights, as possible.
- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.

Hoover Elementary

- Recess times will be staggered by grade level.
- Outdoor recess will be monitored by a staff member.
- Indoor recess will be held in each classroom and monitored by each classroom teacher.
- Students/staff will wash hands and/or use hand sanitizer before/after playground use.

SHARING OF MATERIALS PROCEDURES

Districtwide

- Staff will work to minimize the use of shared materials in classes and clean materials in between uses if/when possible.

Hoover Elementary

- Each student will have his or her own classroom supplies that stay at his or her desk.
- Each student will bring his or her own [headphones](#) to be used throughout the day.

SPECIALS/ELECTIVE CLASS PROCEDURES

Districtwide

- Specials and elective classes will continue to be a part of the schedule.
- When Cumberland County is in high or substantial community spread, universal indoor masking is required. If Cumberland County is in moderate or low levels of spread for 2 consecutive 7-day periods, masking returns to optional. Should Cumberland County return to high or substantial community spread for 7 days, the mask mandate will be reinstated.

Hoover Elementary

- Guidance will be held in the regular classroom.
- Music, Library, Art and P.E. classes will be held in their designated classrooms.
- Shared PE equipment will be cleaned by the teacher in between uses.

RESTROOM PROCEDURES

Districtwide

- Limit the number of students in the bathroom at one time.
- Signs will be posted reminding students to practice good hygiene and handwashing.
- Students will be taught proper handwashing procedures.

Hoover Elementary

- Limit the number of students in the bathroom at one time.
- Only 1 boy/girl from each class at a time.
- Grade level teams will develop a schedule for whole class bathroom breaks.
- Students will be taught proper handwashing procedures and procedures for waiting if the restrooms are full.

MONITORING STUDENT/STAFF HEALTH AND SAFETY

Districtwide

- Parents will perform a symptom check before sending their child to school each morning.
- If symptomatic, the school nurse will keep students in an isolated area.
- Additional cleaning will be performed, if needed.

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- The school nurse/district will notify local health officials, staff, and families of exposure or confirmed case while maintaining confidentiality.
- The school will follow district guidelines to clean and disinfect areas used by a person displaying symptoms.
- Parents/guardians are strongly encouraged to communicate their student's COVID-19 symptoms and direct exposure to someone with COVID-19 when reporting an absence.
- Staff with symptoms and/or a fever of 100.4 or higher will refrain from coming to school and should report COVID-19 symptoms and direct exposure to someone with COVID-19 when reporting an absence.
- The district will follow the most recent CDC/DOH Guidance on Home Isolation or Quarantine and Returning to Work.

FREQUENTLY ASKED QUESTIONS

Q: What is the cleaning protocol going to be for classrooms?

A: Cleaning protocols will remain the same. General disinfecting will begin before staff and students arrive and continue throughout the day using an Environmental Protection Agency (EPA) approved disinfectant. Custodial staff will disinfect all high touch surfaces frequently during the day, including but not limited to, door handles, light switches, stair railings and sink handles. Bathrooms will be cleaned at least twice daily. All teaching staff will be provided with disinfecting materials in their classroom, including but not limited to: hand sanitizer, disinfecting wipes and a spray bottle with our EPA approved disinfectant for spot cleaning. Use of the District's Clorox360 electrostatic spray machine will occur throughout each building periodically for extra disinfection and as needed.

Q: What do I do when my child is sick?

A: Symptom screening should be completed by all parents/guardians at home each morning before the school day. Students with symptoms and/or a fever of 100.4 or higher should not come to school. Keep children at home if they have a fever or are sick with any illness. Parents/guardians are strongly encouraged to communicate their student's COVID-19 symptoms and direct exposure to someone with COVID-19 when reporting an absence. Families and caregivers are encouraged to practice and reinforce good prevention habits at home and within their families.

Q: What if my child needs to quarantine due to COVID-19?

A: If your child has been exposed/tests positive for COVID-19 and is required to quarantine, he/she will access class assignments using Schoology. Makeup work will be handled by your child's classroom teacher and office hours/check-ins will be provided as needed.

Q: How will students be socially distanced in classrooms?

A: Student desks will be spaced 3 ft. or more apart, to the greatest extent possible. All desks will be facing the same directions. If a student needs to be seated at a table, all students will be on the same side of the table for instruction. If students are working in a small group, a clear protective barrier may be used.

Q: How will the traffic flow in the hallways be managed?

A: We will have tape in the hallways, as well as social distancing reminders, to encourage students to stay on their right-hand side of the hallway.

Q: What will lunch look like for students who attend school?

A: Students will be encouraged to go home for lunch. When that is not possible, students will eat in classrooms and/or cafeteria in the elementary setting, while maintaining social distancing guidelines. The cafeteria/classrooms will be cleaned at the end of the lunch period.

Q: Will students' temperatures be taken at school?

A: No, students' temperatures will no longer be taken as they enter the buildings. We are asking families (and staff) to pre-screen for symptoms every morning to ensure no one is coming to school with any COVID 19 symptoms. Guidance from our nurses will be provided to assist in this area.

Q: Will students have access to water fountains?

A: All water fountains will be closed to students and staff. All are encouraged to bring water bottles to school. New water bottle fillers are available in some hallways and may be used to refill water bottles as needed.

Q: Will the district restrict visitors from entering the school?

A: Only essential visitors will be allowed to enter the school building. All essential visitors will be required to follow the same safety guidelines as all other school personnel. The district will offer virtual meetings whenever possible.

Q: What is the procedure for picking up my child early for an appointment?

A: Parents/guardians are asked to send an early dismissal note into the school with their child in the morning. At pick up time, students will be dismissed from class to the main office. Parents/guardians must come to the main office entrance and check in with the Administrative Assistant to pick up their child.

Q: What remote learning option is available for students enrolled in the Camp Hill School District for school year 2021-2022?

A: The newly formed *Lion Academy* is the full-time remote learning option through the Capital Area Online Learning Association, in partnership with the Camp Hill School District. This enhanced program will allow virtual students to have the flexibility they need while maintaining a seamless connection with Camp Hill students and staff. Capital Area Online Learning Association (CAOLA) is a collaborative

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effort between CAIU, member school districts, and Intermediate Units to provide online learning options for students. CAOLA's web-based courses meet the increasing demand for high-quality student instruction, with PA certified faculty, that incorporate proven online learning practices. For more information please visit the Camp Hill School District website under the school's tab and Lion Academy or contact the district's Distance Learning Coordinator, Ashley Poorman, at apoorman@camphillsd.k12.pa.us or 717-901-2450.

Q: What type of face mask should my child wear?

A: Here is a link to the acceptable masks that can be worn in schools:

https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html#anchor_1604966572663