



CAMP HILL SCHOOL DISTRICT

2627 Chestnut Street Camp Hill, PA 17011 717-901-2400 www.camphillsd.k12.pa.us

ADDRESS CHANGE REQUEST

If you have moved to a different address within the Camp Hill Borough please bring this completed form and **two** eligible documents to verify proof of residency (see list below) in person to the **Administration Office at 2627 Chestnut Street.**

Accurate student information is extremely important and we appreciate your prompt response.

Student's name

School and grade

Parent/Guardian name

Parent/Guardian phone

Former address

New address

Effective date

Documents must be current, in the name of the parent/legal guardian, and reflect the Camp Hill Borough address at which you are residing. Eligible documents to verify proof of residency include:

Option 1:

PA photo driver's license or non-driver photo ID with current address

*if your ID does not reflect your new address, we require that you provide the address update card provided by Penn DOT

AND

one of the following:

- Utility bill
- Credit card bill
- Property tax bill
- Vehicle registration

Option 2:

Government issued photo ID (without CH address)

AND

A rental or lease agreement signed by the property owner or designee

AND

one of the following:

- Utility bill
- Credit card bill
- Property tax bill
- Vehicle registration

Option 3:

Government issued photo ID (without CH address)

AND

A copy of a home mortgage or sales agreement listing home location and date of occupancy

AND

one of the following:

- Utility bill
- Credit card bill
- Property tax bill
- Vehicle registration