



# BOARD MEETING

09/19/2022 [07:00 PM-08:30 PM]

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## BOARD MEETING

### 1. Pledge of Allegiance

Mr. Latham began the meeting with the pledge to the flag at 7:00 p.m.

### 2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Neil Connelly, Randy Gale, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Greg Lamay, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Gareth Pahowka (Solicitor). Josceylon Buchs was absent.

Community/Staff Attendees are available on the attached list.

### 3. Information Only

#### Minutes

#### 3.a. Presentation of Summer Student Learning Offerings

Dr. Fauser and Mrs. Czarnecki introduced the Summer Express Program.

Teachers explained the program in more detail which includes math and language arts. The purpose is to help prevent summer slide and keep the students from losing some of the achievement gains they made in the school year. 135 students participated in the 10-week program and there was a lot of positive feedback from both parents and students about their experience. Students from Hoover and Eisenhower got up and spoke about what they liked about the program. Mrs. Rude, a parent, spoke of the advantages of the program from a parent's point of view. Written comments from additional parents were shared via slides.

Mr. Zeigler introduced Mrs. Brock and the SAT/ACT and Algebra Math Camps.

Mrs. Brock explained that the camps were 8:00 - noon in August and were meant to help bridge some gaps from COVID, assist with lower test scores, and help prepare for SAT and ACT tests. She focused on math and Mr. Dunlap focused on the English content. There were 25 students in SAT Camp, including rising sophomores to seniors. They received positive feedback from students after they took their read SAT. Algebra Camp consisted of 26 rising freshman to juniors. They used relays and theme days to have variety of learning activities. Mr. Dunlap, Mrs. Smeltzer, Mr. Waldner and Ms. Fitting were all involved in the camps.

Mrs. Kennedy suggested videos for the SAT testing strategies.

#### 3.b. Media Center Book Weeding Process

Erika Strout, the elementary media specialist, went over the book weeding process. Books are reviewed based on accuracy, currency and relevancy. There were also many books that need repair. They repair what they can, but some are beyond the point where they can be repaired. She does what she can to save books and teaches students about book care. In May they went through books that had extra copies and did a circulation report. Some books had not been checked out in 10 years or more.

Mr. Serfass noted that the Policy Committee will be working on a policy for disposal of books and will involve Ms. Strout in that process.

## 4. Agenda Approvals

### Minutes

#### 4.a. Approval of the Agenda

It was noted that the audio was not working and there was a short break to reboot the server.

Mr. Latham noted that there was an item that was on the agenda posted yesterday but was removed. The vote will be on approving the agenda that is available today. The item was PA Educator Contract with the AIU. It was removed for further study and will bring it back to the Board at a later time.

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Agenda. The motion passed unanimously.

#### 4.b. Minutes from the Previous Meetings

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Minutes from the Previous Meetings.

Mr. Lamay commented that he was just contacted that the audio was not transmitted effectively for the presentation on book weeding and he would like to make sure the minutes capture that report.

The motion passed unanimously.

#### 4.c. Bills List

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Bills List. The motion passed unanimously.

#### 4.d. Treasurer's Report

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Treasurer's Report. The motion passed unanimously.

## 5. Report of Officers and Others

### Minutes

#### 5.a. President

Mr. Latham thanked those who did summer learning presentations.

#### 5.b. Secretary

No report

### **5.c. Solicitor**

Mr. Pahowka reported that they worked on routine items in the last month such as contract reviews, policy review, student discipline matters and personnel matters.

### **5.d. Superintendent**

The Board is voting on winter athletic coaches tonight. All coaching positions are approved on a year to year basis. Administration decided to open up the Girls Basketball Coach position after last year's season. The position was properly advertised and all qualified applicants were welcome to apply. The Board and Administration has heard numerous comments, thanks the public for coming forward and has taken those comments seriously.

## **6. Comments from Citizens**

Mark Clarke - asked that the Board vote on the Girls Basketball separately so he can see how each board member votes

## **7. Report of Committees**

### **Minutes**

#### **7.a. Athletic - Mr. McInroy**

Mr. McInroy reported that they committee met on August 24. There is robust participation in fall sports, including 200-250 students. Athletic passes are available at the High School office. Uniform cycling continues. There was a student athlete college recruitment session on September 6. Those who are interested in further college recruitment information can contact Mr. Zeigler. The next meeting is November 15.

#### **7.b. Budget and Finance/Personnel - Mrs. Kennedy**

Mrs. Kennedy stated that the Board will be voting on the extra duty pay upgrades later in the meeting and that is a budget change of \$35,000. There is the ability to absorb those costs in the budget. Part of that is due to the savings under the Cyber Charter costs.

#### **7.c. Buildings and Grounds - Mr. Gale**

Mr. Gale reported that the committee met on August 29.

There was a presentation from SiteLogiq concerning a computer set up that would be free of charge. The purpose would be to get the Building and Grounds information organized including capital planning and budgeting and records of completed projects.

The committee reviewed the Hoover Land Development punch list including the storm water retention basin. Additional seeding will be done in the fall. In regards to mowing, the District is allowed to mow the sides, but not the floor.

The crossing guard hourly rate is increasing. All positions are filled at this time.

The McClellan family is interested in doing something in or around the baseball field to memorialize Mason McClellan who recently passed unexpectedly.

The PCCD Act 55 grant provides \$190 million in funding to support mental health and physical school security initiatives. CHSD is receiving \$236,000 divided evenly between physical and mental health initiatives. It was discussed that the money would be used for a family reunification plan, door replacements at Hoover, door prop alarms at the Middle/High School, outdoor lighting upgrades at the Middle/High School and Hoover. Mr. Gale added the suggestion of adding door prop alarms at all of the school if possible.

There have been complaints about the noise generated by the pickle ball courts and that there are non-residents using the courts. The District and Borough will discuss at the joint meeting on the 28<sup>th</sup>. One possibility would be a swipe system at the courts.

The flag at the Eagle Scout flag project is tattered and most of the lights are broken. As there are no funds in the scout project for it, the committee will consult with the Lion Foundation to see if they would assist with that project.

The next meeting is October 31.

Two sails have been ordered for the Hoover shade project and are expected to be installed before the end of October.

Mrs. Martin is waiting on drawings from the contractor of the new Canadensis shed. Then the permit applications will be submitted with the Borough.

The plantings at the Literacy Park should be completed in October. Schultz is doing the planting.

The Board discussed lighting at the pickle ball courts. There are no lights. The complaints are about noise in the early morning.

#### **7.d. Community Engagement/Governmental Relations - Mrs. Gurgiolo**

Mrs. Gurgiolo reported that there were 8 applications received for the CAC for DEI vacancy. Voted to move Tiana Tran to the CEC for approval. The Community Engagement Committee supports this application and will ask the Board to approve Tiana Tran for this position.

CAC for DEI is planning a Cornerstone Meet & Greet on Tuesday, October 4, 4:30 – 6:00. A flyer for the event is attached for Board review. Community Engagement supports this event.

Dr. Mallah added that the CAC for DEI is looking for input and for project ideas that will benefit the community and students.

The Board discussed that the Board members did not see the application of the person they are voting and perhaps that should happen going forward. Mrs. Gurigiolo confirmed the Community Engagement Committee does support this applicant for the position. Since it is a new committee, the processes are still being fine-tuned.

Mrs. Gurgiolo noted that the Community Engagement Committee evening meeting will be moved to November. The date is still to be determined. The Borough may be involved to make it more of a town hall meeting.

Mr. Serfass stated that communication is one of the District's primary goals. The website is being revamped, Blackboard is being updated, and communication is one of our primary goals. The District is revamping the website and making sure Blackboard is updated so all families are getting all communications.

**7.e. Curriculum and Extracurricular Activities - Mr. Connelly**

Mr. Connelly stated that the minutes are attached. The committee has a meeting tomorrow morning at 9:00 a.m. and can be seen on Zoom.

**7.f. Policy - Mr. Lamay**

Mr. Lamay reported that the committee met last Monday night and the minutes are attached to the agenda. There is an update on the PSBA agreement. There are 3 policies that were reviewed and are on the agenda for approval.

**8. Report of Board Representatives**

**Minutes**

**8.a. Community Recreation - Mrs. Gurgiolo**

No report

**8.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay**

Mr. Lamay reported that they committee had a meeting August 29.

The beginning of the year is challenging at the CTC. Some students did not get their first choice, so they are contacted to see if they want to attend their second choice program. Other students are contacted to see if they want to fill positions in a program with an available slot if another student decided they would not be attending that program. Students who choose not to return go through an exit interview on why they chose to leave. There are a number of kids on the waiting list to get in.

There will be a presentation of the schematic plan for renovation and expansion of the CTC at the meeting next week. Mr. Lamay is not able to attend and asked if any other Board member would be interested in attending in his absence. The meeting is next Monday. Dinner at 6:00, work session at 6:30 and the regular meeting after that.

The Board discussed the quotas for CHSD and the ability for students to fill spots if other school districts do not fill their quota. If there are students that apply and there are spots available, they will make sure those spots are filled even if it means going over a district's quota. The quota for school districts is based on the number of eligible students in that district. There were approximately 300 students that were not able to attend due to their first or second choices not having spots available. The expansion will help as it will increase the school's potential enrollment by almost 50%. The superintendents and business managers have met and discussed the funding for the expansion. The cost is \$20 million to \$24 million.

**8.c. District/Borough - Mr. Gale**

Mr. Gale stated that a joint meeting scheduled for September 28. Pickle ball will be discussed among other subjects.

Mr. Serfass added that he and Mrs. Gibson are meeting Wednesday to create the agenda if any of the board members have input for the agenda.

#### **8.d. Harrisburg Area Community College - Mr. Gale**

No report

#### **8.e. Performing Arts Center Advisory Committee - Dr. Mallah**

Dr. Mallah reported that they had a meeting on September 6. The committee discussed Summer Stage, which was run through the PAC instead of going through the Borough. The program had more revenue than expenditures. There will be a new part time ticketing person. The committee discussed membership plans and plan levels. There is a request for funds for a replacement projector and those funds are in the PAC budget. The plays this year will be Peter and The Starcatcher, A Christmas Story, Willy Wonka Jr., and Hello Dolly.

#### **8.f. Capital Area Intermediate Unit - Mrs. Gurgiolo**

Mrs. Gurgiolo stated that the minutes are attached and there is another meeting Thursday morning.

### **9. New Business**

#### **Minutes**

#### **9.a. Title 1 Services Agreement**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Title 1 Services Agreement. The motion passed unanimously

#### **9.b. CAC Vacancy**

Mrs. Gurgiolo noted that the agenda says CEC Vacancy and it should say CAC Vacancy.

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the CAC Vacancy. The motion passed unanimously.

#### **9.c. CAC for DEI Meet and Greet**

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the CAC for DEI Meeting and Greet.

Mrs. Gurgiolo commented that the CAC for DEI committee members have been advised that there will be no student discussion at the event and they will follow FERPA rules.

The Board discussed that per the CAC for DEI by laws, everything the CAC for DEI does is run through the Community Engagement Committee and then the Board.

The motion passed unanimously.

#### **9.d. The Giant Company Donation**

Mr. Gale made a motion, seconded by Mr. Lamay to approve The Giant Company Donation. The motion passed unanimously

### 9.e. PAC Projector Purchase

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the PAC Projector Purchase. The motion passed unanimously

## 10. Human Resources

### Minutes

#### 10.a. Personnel Report

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Personnel Report. The motion passed unanimously

#### 10.b. Athletics Hiring Report - 22-23 Winter Season

Mr. Lamay stated that the items would be split out per Board Member request. Items 1, 2, 5 and 6 will be voted on together.

Mr. Gale made a motion, seconded by Mr. Lamay to approve items 1, 2, 5 and 6 of the Athletics Hiring Report – 22-3 Winter Season. The motion passed unanimously.

Mr. Gale made a motion, seconded by Mr. Lamay to approve item 3 of the Athletics Hiring Report – 22-23 Winter Season. The motion passed unanimously.

Mr. Gale made a motion, seconded by Mrs. Kennedy to approve item 4 of the Athletics Hiring Report – 22-23 Winter Season. The motion passed with 8 Yes and 1 No, with Mr. Lamay voting No.

#### 10.c. Extra Duty Report

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Extra Duty Report. The motion passed unanimously

#### 10.d. Policy Approvals

Mr. Lamay made a motion, seconded by Mr. Gale to approve the Policy Approvals. The motion passed unanimously.

## 11. Adjournment

The meeting was adjourned at 8:37 p.m.

Board Meeting Attendees:

Brian Lownsbery  
Tonya Ivey  
Mark Zeigler  
Eileen Czarnecki  
Sandy Fauser  
Minke Kooistra  
Kathy Brock  
Erika Strout  
Mark Clarke  
Betsy Gayner  
Nancy Bigelow  
CM  
Kris Latham  
Chad Gallaher  
John Willshier-  
Soto  
Donny  
Micki Kautz  
Mr. Jacoby  
James Willshier  
Sharon Hanson  
Heather Lister  
Timothy Bigelow  
Bryan Burton  
Liz Reilly  
Anita  
Scott  
Chad Lister