



WORK SESSION

09/12/2022 [07:00 PM-04:00 AM]

WORK SESSION

1. Pledge of Allegiance

Mr. Latham began the meeting with the pledge to the flag at 7:00 p.m.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Greg Lamay, Dan Serfass (Superintendent), and Jeff Ammerman (Secretary). Randy Gale was absent.

Community/Staff Attendees are available on the attached list

3. Information Only

Minutes

3.a. Title and Other Federal Programs Review

Autumn reviewed Title spending for the 2022-23 school year. Expectation for Title I, Reading and Math Intervention is \$138,022.00 which will go towards salaries and benefits of the Title I staff. Title II, Professional Development, funds is \$23,840.00 and goes towards class size reduction. Title III, Language Proficiency, is about \$7,500 and is used for coaching, training and resources for ELD programming. Title IV, Student Support & Academic Enrichment is about \$12,000 is used for CAIU to provide professional development and coaching for staff. Attached is an agreement with the CAIU to provide non-public reading and math services needed.

The Board discussed the fact that this is partial funding and there is other funding from the general fund.

3.b. Memorial Bench at College Park Donation

Mr. Serfass stated that a community member is interested in donating a memorial bench at College Park beyond the outfield of the varsity baseball field. Dr. McClellan's brother, Mason, recently passed unexpectedly and he feels this would be a nice way of honoring him. Their family was very involved in the baseball program. District policies 701.1 and 702 speak to gifts such as the bench. The Building and Grounds committee has reviewed this and they support it. There is no budgetary impact, as this would be a donation.

The Board discussed the fact that the proposed design and any maintenance requirements would be brought before the Building and Grounds Committee.

3.c. Interscholastic Athletics Opportunities in Secondary Schools Report

Mr. Serfass stated that the Act 82 of 2012 requires school districts to disclose interscholastic athletic opportunities for students grades 7-12. This is required to be submitted and posted every school year by October 1. The information is from 2021-22 school year. It does not require board approval, but will be posted on the website and was brought before the Athletics Committee. There are slides attached to the agenda. The report compares number of boys participating and number of girls participating. It also compares funds and coaches between girls and boys sports.

The full presentation will be given at the Board Meeting next week.

3.d. Student Services Enrollment

Mr. Serfass went over enrollment numbers.

Total student enrollment: 1227 as of June 1, 2022 and 1221 as of September 6, 2022

Cyber: 2020-21: 93, 2021-22: 43, 2022-23: currently 31

Lion Academy: 2021-22 Full Time: 33 for one or more marking periods, Part Time: 52 took one or more courses. 2022-23 Full Time: 19 for marking period 1, Part Time: 40 for marking period 1.

CTC: 2021-22: 26 students, 2022-23: 34 students

Special Education: 2021-22: 194 students, 2022-23: 170 students

ELD: 2021-22: 43 students, 2022-23: 39 students

Gifted: 2021-22: 67 students, 2022-23: 53 students

Cyber was budgeted for 43 at approximately \$15,000 per student. We have a savings in the budget of \$180,000.

The Board discussed the difference in numbers in Special Education, ELD and Gifted. Some students have graduated or moved out of the district, but also have had new enrollments that have not been fully processed yet. There is a list of students currently being evaluated. Both Gifted and Special education will increase. ELD, English Language Development, is for students that English is not their first language and it will probably not change.

Mrs. Kennedy asked for this report to be provided to the Budget and Finance Committee monthly. Ms. Reely agreed.

4. Updates from Community Engagement/Government Relations Committee

4.a. New Member Vacancy

Mr. Serfass stated that the CAC for DEI has a committee member that resigned recently. On August 22, a Blackboard message was sent out to Camp Hill families describing the mission of the CAC for DEI and how more information on the position could be found on our district website. Applications were open until September 5. The

applications were reviewed by Mr. Serfass and Ms. Reely. After redacting the names on the applications, the applications were shared with the CAC for DEI. The committee voted and a name will be presented to the Community Engagement Committee.

Mrs. Gurgiolo added that when the applications were given to the CAC for DEI, they were asked to keep them confidential out of respect for the applicants.

4.b. Community Engagement October Meeting

Mr. Serfass reported that the committee will have an evening meeting where they can share their purpose and potential events. Mrs. Gurgiolo added that there would be public comment available.

5. Crossing Guard Contract 22-23

Mr. Serfass reported that the Borough shared a draft of the contract for the 22-23 school year. The only difference is the pay increase to try to attract people to fill the positions. The draft says all the positions are filled but only 5 of 6 have shown up consistently and Officer Capers filled in for them. The school district has been in regular contact with the Police Chief about this.

The total cost of services shall not exceed \$76,190.00. District shares half that cost with the Borough. Due to the hourly pay increase, there is a total increase to the District of \$6,856.

The board discussed that there is the same number of crossing guards and budgeting. Also discussed was revisiting the idea of a walking school bus. This was discussed with the Police Chief, Student Resource Officer and Borough Manager including discussions on the feasibility of filling the positions. It can be addressed at the next joint Borough/School Board meeting.

6. Disposal of Elementary Library Books

Mr. Serfass stated that Eisenhower media specialist went through a process of evaluating the books, those that were old, outdated, have multiple copies or had not been checked out by any students in years. The policy does not discuss how to dispose of library books if a Board vote is needed. The policy will be revisited once the recommendation from PSBA is received. The book list is attached. It will be brought to the Board to be voted on.

7. The Giant Company Donation

The Giant Company made a donation in 2021 to the school district to be used towards food insecurity. These funds were used for the Earl Besch Food Pantry Project. The Giant Company made an additional donation in the amount of \$13,787.13 on March 30, 2022. The Administration will be requesting Board approval for the full amount to be used towards food insecurity and the Earl Besch Food Pantry renovation project. The total cost of the CHSD donation is \$33,441.13 and the renovation will not exceed \$72,000. It is a partnership between CHSD, New Hope Ministries, Camp Hill United Methodist and the Lion Foundation.

Mrs. Kennedy noted that the Budget and Finance Committee has been reviewing the cafe fund and are exploring other ways to adjust those deficits while still providing a low cost lunch to the students.

The Board discussed the 5 year commitment. Those involved agree that the hope is it goes on well beyond 5 years, but the agreement is for 5 years and then will be revisited. There may be more checks from Giant and Mr. Serfass noted he has submitted input for their program for this upcoming year.

8. PA Educator Contract

Mrs. Miller stated that PA Educator is the recruiting site that is used frequently with good results for quality applicants. This is already budgeted for this school year. Approximately half of the new CHSD professionals this year were hired through this site.

9. PAC Projector Purchase

Mr. Serfass stated that the request is for approval to purchase a replacement projector for the PAC. The existing projector is no longer functional. There are sufficient funds to pay for this from sales were greater than expenses. The cost is not to exceed \$20,000.

Mr. Ammerman reported that the PAC made a profit last year and are using those profits for this purchase.

10. Extra-curricular Clubs Stipend Review

Mrs. Miller presented information from the review of extra duty stipends including athletic coaches, volunteer club advisors, marching band staff and paid stipend positions. Most of these positions were last reviewed 10 years ago. The process of analyzing the different positions included time commitment, principals and faculty members input, reviewing club participation, comparing rates with other local school districts. The proposal includes increasing 63%, maintaining 27%, decreasing 5% and transferring 5% into the athletic budget.

The Board discussed how the proposal compares to schools that are larger than Camp Hill and if duties and time expectations are in writing. Mrs. Miller agreed to create written minimum expectations for the positions.

Mrs. Miller reviewed proposed new positions including 3 new THON positions and 2 additional positions for the Outdoor Ed Program.

The Board discussed THON expenses and if they were paid out of funds raised or out of the District budget. Mr. Ammerman stated that there is a student activity fund which is money raised by students so expenses would be paid from that fund.

Mrs. Miller reported that the total budgetary impact would be \$35,000. An attachment to the agenda includes a listing of all positions, the old rate and the proposed rate. Names for the positions will be provided at the Board Meeting on September 19.

11. Public Session for Comment

Mr. Latham asked if there a more detailed list for Agenda item 6 that would include reasons why each book is being weeded out. Mr. Serfass replied that he would get a list to the Board.

Liz Reilly – asked if teachers and students will use the projector or will it just be used for special events.

12. New Business

None

13. Adjournment

The meeting was adjourned at 7:58 p.m.

Work Session Attendees:

Brian Lownsbery

Tonya Ivey

Minke Kooistra

Wade Jacoby

Sharon Hanson

Micki Kautz

Bryan Burton

Kerry Martin

Anita Burton

CM

Liz Reilly

Mark Zeigler

Betsy Gayner

Jill Williamson