



## WORK SESSION

06/06/2022 [07:00 PM-09:00 PM]

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### WORK SESSION

#### 1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 pm with the pledge to the flag.

#### 2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Greg Lamay, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent) and Jeff Ammerman (Secretary). Randy Gale and Laurie Kennedy were absent.

Community/Staff Attendees are available on the attached list.

#### 3. Informational Only

##### Minutes

##### 3.a. High School Student Internship Experiences (Mrs. Doi)

A video that Mrs. Doi put together was shared. The video included students talking about their internships.

##### 3.b. Superintendent's Remarks (Mr. Serfass)

Mr. Serfass acknowledged the student speeches at the graduation ceremony.

##### 3.b.a. 2022-23 District Calendar/Handbook

There is discussion about moving the student handbook and calendar to an online version. There will be a limited number printed for those families who want that option. An online version would save the school district approximately \$4,000 and the calendar could be updated easily with any event changes.

##### 3.b.b. Summer Educational Programs

Several new summer programs are being offered such as SAT/ACT preparatory class and an algebra review camp. There are also voluntary summer programs such as Summer Express, Summer Slide and Extended School Year.

#### 4. Comprehensive Plan (Mr. Serfass)

Mr. Serfass stated that the Comprehensive plan has been posted and will be voted on next week.

## 5. Bloomsburg University Affiliation Agreement (Mr. Serfass)

Mr. Serfass stated that the affiliate agreement with Bloomsburg will be expanded to Lockhaven and Mansfield.

## 6. Annual High School Band Trip (Mr. Serfass)

Mr. Raygoni and the high school administration is asking the Board to approve the band trip to Charleston, South Carolina in April. A substitute will be needed for Mr. Raygani. The students will raise the money for the cost of the trip.

## 7. Middle School Cross Country Program (Mr. June)

Mr. June requests approval for the Middle School Cross Country Club to become a program starting Fall 2023. It is a yearlong process for the PIAA to accept and integrate into schedules.

The budget for this would include a head coach, assistant coach, team T-shirts, game help, and transportation totaling approximately \$7,000-\$7,500.

Mrs. Gurgiolo stated that the Athletic Committee supports the club becoming a program.

The board discussed similar programs in other school districts, transportation options, budget, and level of interest.

## 8. Athletic Secretary Position (Mr. June)

Mr. Serfass stated that this request was put before the Personnel Committee who agreed to move forward.

Mr. June went over the responsibilities of the position, which would be effective July 1, 2022 and is in the budget.

## 9. Contract Renewals

### Minutes

#### 9.a. School Resource Officer MOU (Mrs. Martin)

Mrs. Martin requests approval for the School Resource Officer MOU. Chief Margeson, Officer Capers, Mr. Serfass and Mrs. Martin reviewed the MOU.

Mrs. Martin went over the many ways that Office Capers is valuable to the school district including assisting with the All Hazard Plan and ensuring the District is doing it's best to keep students and staff safe. He is a member of the ALICE Committee and assists with security. She read letters from Principals and the Assistant Principal that explained how helpful Office Capers is.

#### 9.b. Substitute Teaching Services Contract (Mrs. Miller)

Mrs. Miller presented the Substitute Teacher Services Contract. This is a third party used to fulfill substitute needs. There is no rate increase. The school district is moving toward going back to pre-COVID numbers, so reducing from 11 to 7 substitutes.

The Board discussed absentee rates, building substitutes, and options if more substitutes are needed in the future.

**9.c. 2022-23 Before and After School Child Care Agreement (Mr. Serfass)**

Mr. Serfass stated that this agreement is a renewal. There is no cost to the school district.

**9.d. 2022-23 Dental Examiner's Contract (Mr. Ammerman)**

Mr. Ammerman stated that this agreement is a renewal and the cost is the same as last year.

**9.e. 2022-23 Medical Examiner's Contract (Mr. Ammerman)**

Mr. Ammerman stated that this agreement is a renewal and the cost is the same as last year.

**9.f. CAOLA Service Agreement 2022-24 (Mr. Ammerman)**

Mr. Ammerman stated that there may be some changes to this agreement that would affect the cost by \$1,000 - \$2,000. The Lion Academy has been successful in bringing students back from charter schools.

Mr. Serfass added that there were 92 charter students at the peak and it is currently 42.

**9.g. School Solicitor Services 2022-23 (Mr. Ammerman)**

Mr. Ammerman stated that Stock and Leader is asking for a small hourly increase of about 1.5%.

The Board discussed the fact that this was budgeted.

**9.h. 22-23 CAIU Special Education Services (Ms. Reely)**

Ms. Reely stated that this includes service and placements. There are no increases in service or tuition rates. Tuition varies depending on needs.

**9.i. River Rock Academy (Ms. Reely)**

Ms. Reely stated that River Rock is for disruptive youth and special education placement. There is an increase of approximately \$1,200 per student per year.

**9.j. Pediatric Therapeutic Services (Ms. Reely)**

Ms. Reely stated that there is an increase of about \$20,000 due to student need and hours needed. It is budgeted.

**9.k. 22-23 Folium (Laurel Life) Individual Therapy Agreement (Ms. Reely)**

Ms. Reely stated that this is a contract for independent school based services. An additional day was added so there are 2 days available instead of 1. The solicitor recommended a few changes so the agreement and those will be

updated for the Board meeting. Some funds have been returned to the District that the students' insurance covered.

The Board discussed treatment options and clearances. There is a typo where the agreement has "York County" and that will be changed before the Board votes on the agreement. It was suggested that gender identity and sexual orientation be added to the nondiscrimination clause.

**9.l. 22-23 Central Penn Education Associates, Inc. (Ms. Reely)**

Ms. Reely stated that this organization provides psychological education evaluations for approximately \$50.00 per hour. This is less expensive than having a part time school psychologist.

The Board discussed how long it takes to do an evaluation and asked how many are done per year. Ms. Reely will get the information to them.

**9.m. CSIU SIS and FIS (Mr. Lownsbery)**

Mr. Lownsbery stated that this is the Student Information System and the Financial Information System. There is a slight decrease in cost this year.

**9.n. CAIU Instructional Technology Services (Mr. Lownsbery)**

Mr. Lownsbery stated that this is a renewal of a 30 day block of training. A technician is assigned to the District to offer support to teachers. The District dictates where they are needed. There is no cost increase.

**9.o. CAIU Technology Services (Mr. Lownsbery)**

Mr. Lownsbery stated that this agreement is in regards to the network services the District has with CAIU. There is a slight cost increase due to antivirus needs and for 2 servers where the District stores information at the CAIU.

**10. New Contracts**

**Minutes**

**10.a. Diakon Youth Services/CAIU (Ms. Reely)**

Ms. Reely stated that this agreement is for an alternative placement, which is approximately \$60,000 per student. There is only a cost if the service is used.

The Board discussed the agreement including numbers of students at River Rock and Diakon, how the cost works and adding gender orientation to the agreement.

**10.b. 22-23 Folium Group Therapy Agreement (Ms. Reely)**

Ms. Reely stated that the cost is \$19,000 per year. This program works with kids on things like anxiety and peer relationships. Students are referred but it is voluntary.

Dr. Mallah requested that sexual orientation and gender identity be added.

**10.c. Leader Services IEP Writer (Ms. Reely)**

Ms. Reely stated that this system houses special education, gifted and 504 documents.

**10.d. Quality Copier Replacement (Mr. Lownsbery)**

Mr. Lownsbery stated that during the pandemic, the District moved forward with Xerox but that they did not live up to expectations. There were multiple backorders even after contacting them for 6-7 months. The order with Xerox was canceled and the District ordered the same machine through Quality and it was a little cheaper.

**10.e. EduPlanet21 Curriculum Management Platform (Mr. Lownsbery)**

Mr. Lownsbery stated that this system would allow the District to share curriculum with the community and save it if the creator leaves. The training is built in.

The Board discussed the system, how the community members would have access and how long it would take to build out the system.

**11. 2022-23 General Fund Budget Update (Mr. Ammerman)**

Mr. Ammerman gave an update on the general fund budget. The state has not passed the budget so when that happens, the numbers will have to be looked at again. Health insurance will increase by 10%, which is what was budgeted. There has been discussions on adjustments for the support staff. Cyber enrollment has dropped. There is a property tax reduction allocation, which will be passed on to the taxpayers.

**12. Policies (Mrs. Miller)**

**Minutes**

**12.a. Policy No. 122 - Extracurricular Activities**

Mrs. Miller explained that the draft is attached, but it is open for discussion.

The Board discussed volunteer clearances and of which items the Board would like to be informed.

**12.b. Policy No. 123 - Interscholastic Athletics**

Mrs. Miller stated that 123.2 is a new addition and has been vetted. The main change includes the section on male and female opportunities.

**12.c. Policy No. 123.2 - Sudden Cardiac Arrest**

Mrs. Miller stated that this is a new policy providing guidance for prevention and recognition of sudden cardiac arrest in student athletes.

**13. Revised CAC for DEI By-Laws (Mrs. Gurgiolo)**

Mrs. Gurgiolo stated that the by-laws are on the agenda for approval next week. They were on before as a draft. They have been vetted by the CAC for DEI.

#### **14. Public Session for Comment**

No comments

#### **15. Adjournment**

The meeting was adjourned at 9:04 p.m.

June 6, 2022 Work Session Attendees

Mark Ziegler  
Autumn Reely  
Megan Miller  
Kerry Martin  
Jake June  
Brian Lownsbery  
Megan Wert  
Minke Kooistra  
Jill Williamson  
Betsy Gayner  
James Willshier  
Liz Reilly  
Bryan Burton  
Scott  
Micki Kautz  
Kris Latham  
Sharon Hanson  
Liz Reilly  
CM  
aahmed