



# BOARD MEETING

05/09/2022 [07:00 PM-09:00 PM]

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## BOARD MEETING

### 1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 pm with the pledge to the flag.

### 2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Randy Gale, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Greg Lamay, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Gareth Pahowka (Solicitor).

Community/Staff Attendees are available on the attached list

### 3. Informational Only

#### Minutes

#### 3.a. Elementary PBIS Team (Hoover & Eisenhower Students/Staff)

Dan introduced Mrs. Guilfoyle, Mr. Zangle and Mrs. Collingsworth.

Mrs. Collingsworth did a presentation on PBIS (Positive Behavioral Interventions and Support) at Hoover Elementary and Eisenhower Elementary. She introduced the principals, PBIS Coaches and PBIS Teams at each location.

The presentation included the history of Lion PRIDE, the Lion Pride Song, and how positive behavior is taught.

The following students shared what each letter of PRIDE means to them. Madi Williard spoke about Positive Attitude, Stanton Myers spoke about Respect, Mia Gabrielle spoke about Integrity, Annabelle Benner spoke about Diversity and Vivi Rairigh spoke about Excellence.

The following students shared information about the PRIDE Program including how the rewards work: Logan Mack, Jonah Clark, Toccoa Lepley.

There are school wide rewards such as picnic lunch, scarecrow competition, visit from ABC27 News, egg drop challenge, and a glow party.

### 4. Agenda Approvals

#### Minutes

#### 4.a. Approval of the Agenda

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Agenda. The motion passed unanimously.

**4.b. Minutes From Previous Meetings**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Minutes from Previous Meetings. The motion passed unanimously.

**4.c. Bills List**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Bills List. The motion passed unanimously.

**4.d. Treasurer's Report**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Treasurer's Report. The motion passed unanimously.

**5. Report of Officers and Others**

**Minutes**

**5.a. President**

Mr. Latham thanked the students for being present and reminding the Board why they are here.

**5.b. Secretary**

No Report

**5.c. Solicitor**

Mr. Pahowka thanked the Board members who attended the program last week.

**5.d. Superintendent**

Mr. Serfass went over scheduled events including testing, honors and awards programs. May Fair is this Saturday at Eisenhower.

Periodically health and safety will be reviewed at Board meetings. The COVID numbers did increase last week and have been associated with two particular extracurricular activities. The District is still maintaining the tracking system and there is no sign of spread in the buildings. At this point, a special meeting of the Board is not being recommended, but they are paying attention to the numbers.

**6. Comments from Citizens**

Anita Burton, 2312 Logan Street, expressed concern about a teacher and their actions in the classroom. Mr. Pahowka reminded the room that it is not appropriate to discuss personnel issues in this setting. Ms. Burton stated she will not identify the teacher but continued to express her concern.

Allison Bordlamay, expressed her concern about the same teacher and the safety of both teacher and class. She requested it be addressed.

## 7. Report of Committees

### Minutes

#### 7.a. Athletic - Mr. McInroy

Mr. McInroy reported that the selection process for a number of coaches is ongoing. The next meeting is May 25. May 13 is Signing Day at Sutliff Auditorium at 2:00 p.m.

#### 7.b. Budget and Finance/Personnel - Mrs. Kennedy

Mrs. Kennedy reviewed the reported the Budget and Finance/Personnel Committee discussed the proposed changes to the coaches' salaries in order to bring them in line with other school districts.

The Board had a presentation about smartboards.

There is an amount earmarked in ESSER for Leader In Me. The Leadership Team will analyze the survey results and present them to both the Curriculum Committee and the Community Engagement Committee before making a recommendation.

Mr. Serfass stated that they can give an overview on May 19 of the four buildings. He added that the information about the coaches' pay will be taken to the Athletic Committee on May 25.

#### 7.c. Buildings and Grounds - Mr. Gale

Mr. Gale reported that bids were received for the improvements to the space where the old DAO had been. The bids were higher than expected, so it was decided a smaller project would be completed by District staff. There may be additional improvements in the future.

The committee recommends RPLS architects to do the long range planning.

Additional items discussed were the budget, work on pickleball and tennis courts, baseball and softball field improvements and training of personnel for maintaining fields.

Mr. Serfass spoke to the Executive Director of the CTC in regards to the old DAO space. They are hesitant to do anything off their campus because of the time involved. However, he did ask for the drawings to be sent to him so they could take a look at it.

Mr. Connelly suggested that maybe someone would be willing to pay for a gazebo at the location if there was a plaque with their name. Mr. Serfass responded that there is a naming rights policy and it could be looked into.

#### 7.d. Community Engagement/Governmental Relations - Mrs. Gurgiolo

Mrs. Gurgiolo reported that there were CAC for DEI meetings on April 6 and May 4. Mr. Murray provided the CAC for DEI report to the Community Engagement Committee on May 25. A representative from the Earl Besch Pantry gave a presentation about the program and partnership with the District. The CAC was given an overview of the District's Comprehensive Plan.

Amendments were made to the bylaws after the Work Session last week, so the Board will not be voting on the bylaws tonight. The Bylaws with amendments will be presented at the June Work Session for discussion. The revisions were article two under membership. CAC for DEI next meeting is the first week in June where they will approve their bylaws.

The cafeterias are going back to full use and the water fountains are back in use. The schools are planning end of year activities with parent volunteers included. Mr. Serfass will provide guidance related to the Health and Safety Plan this summer. Mr. Ziegler provided an overview of the high school courses, programs and events related to drug prevention education.

The committee discussed access and training on how to use NARCAN. The school nurses and Officer Capers are trained on its use. Ms. Reely provided an overview of mental health services including Laurel Life. She is also looking into group therapy sessions. The District is looking into evening trainings for parents and staff trainings regarding mental health and looking into establishing an employee assistance program. Also discussed were topics such as the referral process, confidentiality and mandated reported training.

Mrs. Kennedy asked for confirmation that the District had a contract with Laurel Life before COVID and since then has doubled the contracted services and is using ESSER funding to increase even more.

Mr. Serfass responded that last spring the District contracted Laurel Life to have their counselor one full day a week using ESSER funding. The District has been reimbursed \$5,000 from Laurel Life for the amount that they received from students' insurances. The District is asking for a second full day every week and a day of group counseling for the 2022-23 school year.

The Board discussed the additional counseling being enough for the student need and encouraging student families to use their insurance so insurance companies see the ongoing need.

Mr. Serfass gave a presentation to the committee about the Leader in Me Measureable Results Assessment Survey timeline and that the leadership team will present the data internally and to the community.

Committee agendas will now be posted online.

### **7.e. Curriculum and Extracurricular Activities - Mr. Connelly**

Mr. Connelly stated that the minutes cover most of the information. He added that with the between the plan to distribute Chromebooks, curriculum management system and Naviance, he feels pleased we are setting up academic infrastructure for the future.

### **7.f. Policy - Mr. Lamay**

Mr. Lamay reported that they had a meeting prior to this Board Meeting. There is a backlog of policies that need reviewed and updated. The policies will be looked at by various committees and staff and then will come to the Board in August for action. They will be posted for 30 days and they have to be read twice at public meetings before voting on them.

## **8. Report of Board Representatives**

### **Minutes**

#### **8.a. Community Recreation - Mrs. Gurgiolo**

Mrs. Gurgiolo reported that the Kite Festival is this coming Sunday from 1:00 – 4:00 p.m. The Memorial Day Parade is May 30 and the Board will walk as a group. Mr. Serfass is the guest speaker at the ceremony after the parade. May Fair is May 14. There will be food trucks, games and baskets. Thank you to all the volunteers.

### **8.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay**

Mr. Lamay stated that the minutes are attached. Camp Hill has 20 students who have chosen programs and have been accepted and enrolled. There are approximately 12 that are wait listed due to capacity.

CTC Carpentry students gave a presentation at the CTC meeting. The Home Builders Show is not happening this year, but usually the students take their projects to that show and assemble them there.

There is a Community Day on May 14 and items built by the students in all disciplines will be displayed there and some will be for sale. The projects are listed on the site [www.cpatech.org](http://www.cpatech.org).

Crabtree, Rohrbaugh and Associates was approved to do the schematic design of the expansion.

Mr. Lamay listed some upcoming event dates for CTC:

May 14 Community Day  
May 16 Career Fair  
May 18 Breakfast and Site Tour (8:30 am)  
May 20 Signing Day  
May 24 Award Ceremony  
June 6-9 and 13-16 Middle School Career Camp

Dr. Shuman is leaving for another position and there is a plan to replace him.

Mr. Latham asked how many Career and Technical Centers are in Pennsylvania. Mr. Lamay answered that it may be approximately 35-40 but he will get back to Mr. Latham with an answer.

Mr. Latham asked if the need for expansion unique to Cumberland Perry and what is the timeline for the project. Mr. Lamay answered that the need is statewide for more technically trained people in the workforce, so other Career and Technical Centers are probably also seeing the need for expansion. The time line is approximately two years.

Mrs. Gurgiolo asked if the school district has information on the Middle School camps being offered. Mr. Serfass responded that the counselors have that information and speak with the students about that opportunity.

Mrs. Kennedy commented that CTC has a video explaining the need for technical people in the workforce. She is excited about the growth of the CTC. She wouldn't want to dissuade students from going to a four year college, but rather support students who have an interest in technical careers.

Mrs. Buchs shared that she recently toured CPACTC and she learned that there were many programs that prepare students who were planning to go to college and further education.

Mr. Lamay stated that CPACTC fulfills a mission we have at CHSD, to prepare our students global economy and global workforce.

### **8.c. District/Borough - Mr. Gale**

Mr. Gale reported that they had a meeting that included borough council members Sherry Bowman, Jennifer Hoover and Alissa Packer along with Superintendent Dan Serfass and School Board member Randy Gale, Laurie Kennedy and Bob Latham.

The items discussed included:

- School Resource Officer position which was originally a grant and now split between the District and Borough
- Bike and pedestrian safety training and National Walk to School Day planning
- Facility dog, Gibbs, will be in the schools in August
- Crossing guard staffing issues
- Barrier at corner of 23<sup>rd</sup> and Lincoln Streets
- Vandalism with Borough and School District
- Concerns about substance abuse and the fact that the schools do have NARCAN
- Cumberland County Safe Schools group's emergency management tabletop exercise in which the Borough and District could partner
- Borough's National Night Out with possibility for the school district to have a table
- Eisenhower walkway underpass project
- Borough's sidewalk improvement project including some sidewalks that the District will have to update
- Stadium and park cooperation between school district and recreation department. Field is in good shape
- Counselor shortage for summer camps which may limit participants. Discussed school district assist by reaching out to high school students who may be interested
- Memorial Day parade and Mr. Serfass as speaker
- Borough has a Human Relations Commission and CAC for DEI synergies
- Borough climate action plan
- Earl Besch Pantry which serves approximately 25 families.
- Improvements to the site of the old DAO
- Mutual interest in 83 bridge tolling and borough traffic
- Agreement to make the Borough/District meeting a regular event, at least twice a year
- Briefs between the two entities to both parties informed

#### **8.d. HACC - Mr. Gale**

Mr. Gale reported that the college shared the following information:

- 30% decreased enrollment over the last 10 years
- Expanding dual enrollment with the high schools
- Plan on opening May 23 for in person and will continue to have some remote options
- \$9.4 million deficit due to decreased in enrollment.
- 4% increase on salaries.
- 10 % increase in healthcare.
- 100 faculty positons open.
- New sponsoring agreement to replace the one expiring June 30, 2022. Contribution will be same as last year and will increase over next four years by 2.5% per year. As of April 15, 15 of the 22 sponsoring school districts have signed the agreements.
- Anticipating 4% tuition increase, approximately \$54 per student.

Mr. Connelly asked about the 100 open positions. Mr. Gale responded that those are not positions they are necessarily filling due to decrease in enrollment.

**8.e. Performing Arts Center Advisory Committee - Dr. Mallah**

Dr. Mallah reported that the Performing Arts Center is operating in the green. The summer camps will be run through the PAC instead of through the Borough. There were some Camp Hill students up for Apollo awards from the play and now Elsie Spitzer and Haylee Myers are up from the musical. The Awards are in Hershey on May 22.

Shrek performance was end of April.

Mrs. Kennedy asked how frequently the advisory committee meeting. Dr. Mallah responded that there have been 2 meetings this year, one in January and one last week.

Mrs. Kennedy asked if the committee publishes their minutes. Mr. Serfass volunteered to find out. Mrs. Kennedy added that she thought there should be quarterly meetings with minutes that the Board would review.

**9. New Business**

**Minutes**

**9.a. Textbook Adoption**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Textbook Adoption. The motion passed unanimously.

**9.b. 2022-2023 Proposed Final Budget**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the 2022-2023 Proposed Final Budget. The motion passed unanimously.

**9.c. Auditor Recommendation**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Auditor Recommendation. The motion passed unanimously.

**9.d. Long Range Infrastructure Plan**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Long Range Infrastructure Plan. The motion passed unanimously.

**9.e. Landscape and Outdoor Classroom Bid**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Landscape and Outdoor Classroom Bid. The motion passed unanimously.

**9.f. Posting Committee Meeting Agendas Online**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Posting Committee Meeting Agendas Online.

Mr. Latham noted that they have been posted physically in the Administration Office in the past, but not online.

The motion passed unanimously.

### **9.g. Personnel Report**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Personnel Report.

The Board discussed revising the wording in the attachment from the word “agenda” to “report.”

Mr. Gale noted we are paying more to Assistant Secretaries than Instructional Aides. Mr. Serfass responded that those number are increasing as of July 1.

Mr. Connelly asked of the High School Counselor position will be filled. Mr. Serfass responded that the position has been posted.

The motion passed unanimously.

### **9.h. Extra Duty**

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Extra Duty list. The motion passed unanimously.

## **10. Adjournment**

The meeting was adjourned at 8:56 p.m.



May 9, 2022 Board  
Meeting  
Attendee Report

Brian Lownsbery  
Megan Wert  
Minke Kooistra  
Sandy Fauser  
Eileen Czarnecki  
Micki Kautz  
Liz Mathias  
Annette  
Anita Burton  
Kris Kaleida  
Kay Benner  
Kris Latham  
Scott Hoover  
Sharon Hanson  
Liz Reilly  
Betsy  
Marc A. Scaringi  
Meghan High  
Rkeefer  
Kirsten Del Gaudio  
CM  
Phil Knepper  
Karen Anthony  
C. Lepley  
Zack Williard  
Kristin Williard  
Madilyn Williard  
Kelly Collingsworth  
Laura Puzdrak  
Jennifer Clark  
Kim Mack  
Josh Mack  
Ashley Gabrielle  
Norma Mongelos  
Elizabeth Rairigh  
Griff Benner  
Heart Benner  
Jill Williamson  
Suzanne Cater

Megan McDonald  
Jennie Guilfoyle  
Cristy Rice  
Brad Zangle  
Briyan Burton