



WORK SESSION

02/06/2023 [07:00 PM-09:00 PM]

WORK SESSION

1. Pledge of Allegiance

Mr. Latham began the meeting with the pledge to the flag at 7:00 p.m.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Greg Lamay, Dan Serfass (Superintendent) and Jeff Ammerman (Secretary). Neil Connelly joined remotely. Randy Gale was absent.

Community/Staff Attendees are available on the attached list.

3. 2023-24 Educational Planning Guide

Mr. Gale arrived at 7:03 p.m.

Mr. Ziegler presented the proposed changes to the 2023-2024 educational planning guide. The guide and summary of changes are attached to the agenda.

The changes include deleting Act 136 as it is no longer relevant, add language for Math labs, change Honors Pre-Calc to AP Pre-Calc, keep Astronomy, delete Geology, add Concepts and Applications Chemistry class, consider rotating AP Physics with CP Robotics and CP Computer Science, move Level 5 Language to five days/week, eliminate Exploratory Language.

The CTC planning guide is attached to the CHSD planning guide.

Potentially expanding College in the High School by adding class(es) from University of Pittsburgh.

There is no budget impact for the 23-24 school year. There would be costs to the CP Robotics and CP Computer Science classes in the 24-25 school year.

The changes have no budget impact for 23/24 sy. The CP robotics and CP computer science classes may have a cost when added in 2024-2025 school year.

The Board discussed the change from 3 to 5 days for 5th year of language. There was a suggestion of the possibility of Seniors being able to audit a Level 5 language course.

4. Policy 252

Mr. Serfass stated that CHSD does not currently have this policy. The policy has been through the Policy Committee.

Mr. Connelly asked if this would be a new obligation for employees. Mr. Serfass responded that it will be included in training when staff is refreshed on Title IX and mandated reporting.

5. Financial Review, Budget Timeline, and Fund Balance Discussion

Mr. Ammerman stated that the audit is done and the Board Members will receive copies tomorrow. The auditors will do a presentation at the Board Meeting next week.

Mr. Ammerman presented the District Finances Review including Fund Balance information. The 21-22 general fund revenues were \$27.4 million and the expenses were \$26 million. There were variances in revenue due to earned income tax and a refund of contingency from the Borough. The variances in expenses were due to salary and benefits in addition to Charter tuition being less than budgeted.

Capital Reserve Fund decreased due to planned costs of construction project. The Cafeteria Fund had growth due to changes in pension liability. Without the pension adjustment, the cafeteria would have should a decrease of \$55,000.

The Board discussed the cafeteria fund and the fact that the Board had decided recently not to raise the pricing for lunches. Earl Besch assists with food insecurities. Giant will be presenting the District with a check to also assist with food insecurities. Mr. Ammerman stated that if the cafeteria is not self-funded, then a transfer is made from the General Fund.

The PA Auditor General recently did an audit and feels that some changes need to be made to further limit Districts' ability to raise taxes and change the parameters for applying for exceptions. An additional suggestion was that school districts change their fiscal year to September through August so it did not align with the State fiscal year. If this were done, then the school districts would know what the State budget is before the beginning of the school district fiscal year. PASBO put out a statement responding to the Auditor Generals' report and went over some of the things that school districts use the General Funds for, such as pension contributions, special education, and charter school tuitions. That statement is attached to the agenda and will be published on the website.

Mr. Ammerman went over the Budget timeline and hope to have the first draft of the budget to the Board April 3.

The presentation is attached to the agenda.

6. AESOP Tune Up

Mr. Ammerman stated the Business Office staff and some building staff will be trained on AESOP, the system used to track absences and assign substitutes.

The budgetary impact is \$4,500.

7. CPACTC Budget Adoption

Mr. Ammerman stated that it is attached to the agenda. Our share has increased by \$30,000 due to enrollment increases.

Mr. Lamay reported that our enrollment has gone up every year for 5 years and may go up to 32 next year.

8. Personnel Report

Mr. Serfass presented the Personnel Report including Todd Stroup, the new Director of Building and Grounds, new teacher, stipends, and a temporary Maintenance Lead.

9. Public Session for Comment

Meredith Bowen- suggested that there may be a way to leverage the college partnership for students who plan to study language beyond high school. A suggestion for 7th graders would be incorporating a language app to help introduce them to different languages. CSIU also may offer language online. Added that AP classes still add value to student transcripts even if the colleges do not except the course for credit.

10. New Business

Mr. Serfass stated that in order to expedite the arrival of Ms. Deitch, the new Choral Teacher, Administration is requesting the Board vote tonight.

Mr. Gale made a motion, seconded by Mr. Lamay approve Dru Deitch as Choral Teacher. The motion passed unanimously.

11. Adjournment

The meeting was adjourned at 8:07 pm.

Attendee Report:

Brian Lownsbery
Tonya Ivey
Mark Ziegler
Minke Kooistra
Beth Nonemaker
Betsy Gayner
Jill Williamson
Dana Little
CM
James Willshier
Micki Kautz
Meredith Bowen
Katey Pearson
Mr. Jacoby
Scott
Laura Wilkins