



BOARD MEETING

02/13/2023 [07:00 PM-09:00 PM]

BOARD MEETING

1. Pledge of Allegiance

Mr. Latham began the meeting with the pledge to the flag at 7:00 pm.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Greg Lamay, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Chris Harris (Solicitor). Randy Gale was absent.

Community/Staff Attendees are available on the attached list.

3. Presentations

Minutes

3.a. Exchange Students

Alice (Sweden) and Martin (Czech Republic) spoke about their experiences with the program including the students and teachers being welcoming, clubs and extracurriculars, host families, and building strong relationships.

3.b. Junior Leadership Cumberland

Xavier Jackson attended Junior Leadership which is a program designed to teach leadership skills. Xavier spoke about his experience including working on a community svc project designed by students. He learned about college and career readiness. Students apply for this program.

3.c. Mini-THON

Mrs. Bauman spoke about Mini-THON and how each person on the leadership team brings unique skills. Last year the money raised at Mini-THON was enough to fund almost an entire year to maintain essential research equipment for the Four Diamonds Pediatric Research Center. This year Mini Mini-THONS were brought back at the elementary schools. This past year, CHSD was awarded the most outstanding staff participation among the Four Diamonds Schools.

Senior Captains are Alice Benavides (1 year), Sara Jack (1 year), Sarah Ginck (2.5 year), Everly Foster (2 year), Lorelei Mulvihill (2 year), Lauren Poplaski (2 year), Miranda Mercer (2 year), Lily Bruder (2.5 year), and Claire Brosius (3 year).

Camp Hill Alum, Anne Newman is dancing on the floor at THON this year.

Alice Benavides and Sarah Ginck spoke about their experiences as Captains and upcoming fundraisers.

3.d. Girls' Wrestling

Mr. Chad Gallaher stated that he has coach approximately 550 boys wrestling matches and now 1 girls wrestling match. The gym was packed and the energy was amazing. Thank you to the Lion Foundation for the uniforms and equipment.

Keeley Nunn spoke about her experience and expressed her appreciation for all the support. She described her experience with wrestling as life changing.

4. Fiscal Year 2021-2022 Auditors' Report and Presentation

Joel Kreider and Jaclyn Davidson from Boyer & Ritter presented the findings of the 2021-22 audit.

Mr. Kreider went over the reasons why the audit is required, how the audit works, the scope of the audit, the independent auditor's report and where to find the points of interest on the report.

Ms. Davidson went over the summary of financials for the General Fund, comparing revenues and expenditures over the last few years. Revenues came in approximately \$1 million over budget mainly due to earned income taxes. Some savings were in charter schools. The Capital Projects Funds finished the year at \$620,174. The reporting of pension liability and benefit liability effects the Food Service Fund numbers. If those entries are backed out, there is an approximate loss of \$47,000.

The board discussed the cafeteria and how the General Fund supports Food Service Fund.

Ms. Davidson shared the summary of financials for assets and liabilities, statement of net position ratios and statement of activities ratios.

Boyer & Ritter provides a Required Communications letter to present to the Board to go over any issues and a Management letter, which includes suggestions given to management team.

The Board discussed a material weakness from the previous year, which has been corrected. Also discussed was the Segregation of Duties finding which is common in small districts. Other than hire more people, the auditors feel the district is doing the best it can with the staff it has. The finding from last year in regards to the Special Education grants is common and has been addressed.

The Auditor's Report is attached to the agenda.

5. Agenda Approvals

Minutes

5.a. Approval of the Agenda

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Agenda.

The motion passed unanimously.

5.b. Minutes from the Previous Meeting

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Minutes from the Previous Meeting.
The motion passed unanimously.

5.c. Bills List

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Bills List.
The motion passed unanimously.

5.d. Treasurer's Report

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Treasurer's Report.
The motion passed unanimously.

6. Report of Officers and Others

Minutes

6.a. President

Mr. Latham expressed pride in the students and all of them that presented today.

6.b. Secretary

Mr. Ammerman reported that there has been a ruling on a school funding case finding the current funding method is not constitutional under the PA constitution. This will be discussed in the Budget and Finance Committee.

6.c. Solicitor

Mr. Harris appreciates the opportunity to be at the meeting.

6.d. Superintendent

Mr. Serfass reported that the enrollment report is attached. The Cyber school cyber numbers remain same at 31.

7. Comments from Citizens

No comments

8. Report of Committees

Minutes

8.a. Athletic - Mr. McInroy

Mr. McInroy reported that there was not meeting since fall and the next meeting is in March. Winter sports wrapped up. Swimmers competed in the Mid-Penn Championship and some individuals will move on to compete at District Tournament. Wrestling will be competing at the Sectionals Wrestling Tournament.

Spring sports sign ups have begun. 150 students in 7-12th grades have signed up for a sport. There are coach openings in field hockey and golf.

8.b. Budget and Finance / Personnel - Mrs. Kennedy

Mrs. Kennedy reported that most has already been covered in the Work Session and tonight.

8.c. Building and Grounds - Mr. Gale

Mr. Lamay reported that the minutes are attached. The approval of our Building and Grounds Director is on the agenda for tonight.

8.d. Community Engagement / Governmental Relations - Mrs. Gurgiolo

Mrs. Gurgiolo reported that there are a number of support positions currently open.

Kindergarten registration is open online.

Continue supporting Giant Food Rounding Up at register as that money benefits CHSD.

Minding Your Mind is being presented on February 16. Students will see the presentation in school and parents and community members can attend the presentation that evening.

The CAC for DEI Committee is working on a line connection for new families to the District including a list of resources. The committee is discussing lunch options for students who do not eat meet. Volunteers needed for Tabletop Gaming, which is being funded by grants from the Lion Foundation.

There is a Town Hall meeting on March 16 in the Sutliff Auditorium. This program will include a presentation on the PAYS survey, student wellness, and more.

The next Community Engagement meeting is this Thursday at noon.

8.e. Curriculum and Extracurricular Activities - Mr. Connelly

Mr. Connelly stated that the report is attached. The Educational Planning Guide is being voted on tonight.

8.f. Policy - Mr. Lamay

Mr. Lamay reported that the committee met February 6.

The approval of Policy 252 is on the agenda tonight and there are a number of other policies being worked on.

The committee discussed policies that the District does not currently have. Some are required and others are recommended.

The Board discussed the question of whether a board member can vote if online. The person online cannot count towards the quorum. The majority have to be present to meet the quorum. If all are online, then everyone counts towards the quorum. If there is a physical quorum, then a member online can vote.

Mr. Harris confirmed that the best practice is quorum in person.

8.f.a. 000 Series

Minutes

9. Report of Board Representatives

Minutes

9.a. Community Recreation - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the Borough is hosting a summer job party on February 21, 22, and 23. They are looking for Life Guards, Snack Shack staff and Camp Counselors.

Youth Soccer Development Program registration is open until February 28. Visit camphillsoccer.org for registration.

9.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay

Mr. Lamay reported that the minutes are attached. A Horticultural student presented at the last meeting. She had a number of submissions at the Farm Show and won Best in Show for her categories. Ian Resig from CHSD did well at the Farm Show.

12 of the 13 schools approved the plan. West Perry is scheduled to vote in April.

9.c. District / Borough - Mr. Gale

Mr. Latham reported that the minutes are attached.

Mr. Lamay requested that the attendees of the committee be listed on the minutes.

9.d. Harrisburg Area Community College - Mr. Gale

No report

9.e. Performing Arts Center Advisory Committee - Dr. Mallah

Dr. Mallah reported that there was a meeting last Monday. She encourages everyone to attend the HS musical, *Hello, Dolly!* on March 9- 12.

9.f. Capital Area Intermediate Unit - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the newsletter is attached that covers what is happening at the CAIU.

10. New Business

Mr. Latham stated that the Board held an Executive Session before the Board Meeting this evening to discuss personnel issues.

10.a. 2023-24 Educational Planning Guide

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the 2023-24 Educational Planning Guide.

The motion passed unanimously.

10.b. Policy 252

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve Policy 252.

The motion passed unanimously.

10.c. Frontline/AESOP Tune Up

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Frontline/AESOP Tune Up.

The motion passed unanimously.

10.d. CPACTC Budget Adoption

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the CPACTC Budget Adoption.

The motion passed unanimously.

10.e. Messer & Flint Consulting Safety & Security Agreement

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Messer & Flint Consulting Safety & Security Agreement.

The contract did not go through Budget and Finance; however there were discussions in that committee surrounding the need for a safety and security consultant due to changes in personnel. The agreement went through the Business and Grounds committee.

The motion passed unanimously.

10.f. Personnel Report

Mr. Lamay made a motion, seconded by Mrs. Kennedy to approve the Personnel Report.

The motion passed unanimously.

11. Adjournment

The meeting was adjourned at 8:40 p.m.

Attendee Report:

Kerry Martin
Tonya Ivey
Minke Kooistra
Joel Kreider
Jaclyn Davidson
Alice Benavides
Sarah Ginck
Adam Greenwood-Ericksen
Karmin Ceveno
Matilda Ericksen
Alex Gallaher
Ally Glass
Augie Glass
Brandie Glass
Corrine Bauman
Amanda Rhinehart
Emma Nelson
Katy Nelson
Beth Nonemaker
CM
Meredith Bowen
Mr. Jacoby
Scott
Todd Stroup
James Willshier
Tabetha Tanner
Micki Kautz
Kris Latham