



WORK SESSION & BOARD MEETING

12/05/2022 [07:15 PM-09:15 PM]

WORK SESSION & BOARD MEETING

1. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Randy Gale, Laurie Kennedy, Karen Mallah, Greg Lamay, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Chris Harris (Solicitor). Geoffrey McInroy was absent.

Community/Staff Attendees are available on the attached list.

2. Agenda Approvals

Minutes

2.a. Approval of the Agenda

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Agenda. The motion passed unanimously.

2.b. Minutes from the previous meeting

Mr. Gale made a motion, seconded by Mr. Connelly to approve the Minutes from the previous meeting. The motion passed unanimously.

2.c. Bills List

Mr. Gale made a motion, seconded by Mr. Connelly to approve the Bills List. The motion passed unanimously.

3. Report to Officers and Others

Minutes

3.a. President

Mr. Latham thanked faculty, teachers and Administration for their hard work and dedication. Thank you to the Board members for their professionalism, dedication, time and comradery.

3.b. Secretary

None

3.c. Solicitor

None

3.d. Superintendent

Mr. Serfass reported that he had sent out a Blackboard correspondence about snow days and FID days. The enrollment report is attached.

4. Discussion Items

Minutes

4.a. Girls Wrestling Team

Mr. Latham stated that the Administration is recommending Camp Hill School District adopt girls wrestling as a sports program that is on equal par to other sports programs in the district. Girls wrestling is an emerging sport with the PIAA and is expected to be a fully sponsored PIAA sport for the 2022-2023 school year. There are 15 girls between the grades of 7th through 12th that have been participating in open gyms. Approval of the program allows Camp Hill female wrestlers to compete against other girls in PIAA approved schools in both dual matches and tournaments. The budget impact is approximately \$9,000.

Mr. Serfass noted that the Lion Foundation approved a grant for \$2,000 for uniforms.

Mr. Gale reported that the Athletic Committee recommends approval.

Mrs. Kennedy reported that the Budget and Finance Committee recommends approval.

4.b. School Psychologist Coverage Plan

Mr. Latham stated that the Administration recommends approval for the modified Central Penn Education contract (attached) to reflect plans for coverage for Dr. Rice's absence.

Mr. Serfass noted that there is no additional funding. It is contractual amendment to have Central Penn do some additional services under the same contract at the same cost.

Mrs. Kennedy stated that the Budget and Finance Committee supports this contract.

4.c. Addendum for Staff Handbook for Inclement Weather Procedures

Mr. Latham stated that the Administration recommends amending the current Staff Handbook to include the outlined procedures and expectations for employee attendance on days of inclement weather. Careful consideration as given to both employee safety and equity among all staff positions. There is no budgetary impact, however there is a potential reduction of employee productivity could occur, up to a maximum equivalency of \$8,000 over a number of inclement weather days.

The Budget and Finance/Personnel Committee reviewed the addendum and other support staff items in the handbook. An updated staff handbook should be available in the next couple of months.

In regards to the School Psychologist Coverage Plan, Mr. Lamay noted that there was an updated communication from Ms. Reely this week in regards to the cost of the coverage for Dr. Rice. The follow up says \$350 instead of \$200.

4.d. Parent Transportation Contract

Mr. Latham stated that the Parent transportation contract is for a student attending New Story in Harrisburg from December 5, 2022 – December 23, 2022. The contract is in lieu of using the CAIU Assist Transport Service. The redacted \$600 contract is attached and provides a cost savings for the District of \$1,080.

5. Report of Committees

Minutes

5.a. Athletic - Mr. McInroy

Mrs. Gurgiolo reported in Mr. McInroy's absence. The Committee had a meeting on November 15. Mr. June presented a recap of fall sports, which is attached to the agenda. Winter sports have begun. The Board will be voting on the Girls Wrestling team who had their first tournament this past weekend. There is a budgetary impact.

On November 4, Coach Barrows gave a presentation on coaching best practices and Mr. June shared PIAA updates. The presentation was for CHSD coaches and was well attended.

There is a Sports Broadcasting Club. The Lion Foundation provided funds for a mixer and headphones for two broadcasters.

The next meeting is March 7.

5.b. Budget & Finance/Personnel - Mrs. Kennedy

Mrs. Kennedy reported that there was a meeting on November 30.

Mr. Ammerman gave an update on the audit. The District should have the AFR submitted by the end of the year and the audit to the Board in January or February.

Mr. Kennedy stated that the Committee spoke about the Flexible Instructional Day (FID). They are recommending that a review of what FID looks like and how teachers prepare for it to be included on the next Curriculum Committee meeting agenda.

5.c. Building & Grounds - Mr. Gale

Mr. Gale stated that the Building and Grounds meeting was November 29.

The Committee discussed the possibility of an additional lock in classrooms as a security measure. This will be discussed with the police to make sure the addition would be an improvement. The locks are approximately \$75.00 each and would need 150 locks.

Mrs. Martin has been working on updating the District's Emergency Operations Plan. An Executive Session will be held on January 9 to review the plan and the Board would then vote on a resolution at the following Board meeting. A review of the plan will be provided to be Board annually.

Lead testing had taken place in each building and the results were good. All samples taken were well below PADEP Action Level of 15 ug/L.

The Committee discussed work at Hoover, such as doors and exterior lighting upgrades related to the \$118,603 received through state funding for security measures. Items discussed were door prop alarms, exterior lighting, Family Unification Plan, and the replacement of 2 exterior doors at Hoover.

The Administration would like to amend the current GESA contract with SiteLogiq to complete the exterior lighting and door replacements. There will be discussion at the January 9 Work Session and then on the agenda for the January 16 Board Meeting.

Also discussed was the surplus food service fryer and that the final payment was made for East Coast Contracting.

5.d. Community Engagement/Governmental Relations - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the Committee had a meeting on November 17.

The Committee discussed updating the Earl Besch MOU, student safety at drop off/pick up, and inclement weather planning. Mr. Serfass sent out an email regarding both student safety and inclement weather planning.

There will be a meeting on December 15 to discuss the Earl Besch MOU updates.

Mr. Latham asked about the current status of the MOU. Mr. Serfass responded that there is one in place and this review is the annual review.

5.e. Curriculum & Extracurricular Activities - Mr. Connelly

Mr. Connelly reported that the Committee met on November 15 and will meet again on Tuesday. The minutes are attached. There is a professional development day on November

The principals offered some results of the Leader in Me MRA.

5.f. Policy - Mr. Lamay

Mr. Lamay reported that the November 7 meeting minutes are attached.

6. Report of Board Representatives

Minutes

6.a. Community Recreation - Mrs. Gurgiolo

Mr. Latham congratulated the Borough on the Parade of Lights.

Mrs. Gurgiolo reported that the 3rd Annual Toys for Tots Parade of Lights on December 1-3, over 1,300 cars drove through and many toys were collected. Thank you to the following student volunteers: Karen Cutler, Jimmy Quinlan, William Dilks, Lila Neal, Estelle Livelsberger and Octavia Nettles. A number of sports groups did light displays and the Board's lion was well received.

Camp Hill Borough Tree Lighting is this Thursday at 6:00 p.m. featuring the CHHS Cheer Ensemble.

6.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay

Mr. Lamay reported that there was no meeting in November.

6.c. District/Borough - Mr. Gale

No report

6.d. Harrisburg Area Community College - Mr. Gale

Mr. Gale reported that there will be a meeting on December 14.

6.e. Performing Arts Center Advisory Committee - Dr. Mallah

Dr. Mallah reported that the next meeting is in January. The Christmas Story is coming up and they will be starting on the musical soon.

6.f. Capital Area Intermediate Unit - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the next meeting is December 15. Minutes are attached from the last meeting.

7. Comments from Citizens

None

8. New Business

Minutes

8.a. Girls' Wrestling Team

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Girls' Wrestling Team. The motion passed unanimously.

8.b. School Psychologist Coverage Plan

Mr. Gale made a motion, seconded by Mr. Lamay to approve the School Psychologist Coverage Plan.

Mr. Lamay noted that the contract is attached to the Discussion Item and not the New Business.

The motion passed unanimously.

8.c. Addendum for Staff Handbook for Inclement Weather Procedures

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Addendum for Staff Handbook for Inclement Weather Procedures. The motion passed unanimously.

8.d. Parent Transportation Contract

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Parent Transportation Contract. The motion passed unanimously.

8.e. Personnel Report

Mr. Gale made a motion to approve the Personnel Report. Mr. Lamay requested the individual personnel changes be pulled and voted on separately. Mr. Gale amended his motion, seconded by Mr. Lamay to do separate votes as requested by Mr. Lamay. Mrs. Kennedy made a motion, seconded by Mr. Lamay to approve Kathy Brock as noted in the Personnel Report. The motion passed unanimously. Mr. Gale made a motion, seconded by Mr. Lamay to approve Angelika Sarsikova as noted on the Personnel Report. The motion passed unanimously. Mr. Gale made a motion, seconded by Mr. Lamay to approve Jessica Gutierrez as noted on the Personnel Report. The motion passed unanimously. Mr. Gale made a motion, seconded by Mrs. Kennedy to approve Mark Haywood as Cross Country Coach.

Mrs. Gurgiolo asked if this vote is to correct the stipend. Mr. Ammerman responded that it had been approved at \$4,161 which is lower than last year and that was not supposed to happen. It should have been at \$4,300. It is not to approve him as a coach, but to approve the salary correction.

The motion passed with 7 Yes and 1 No with Mr. Lamay voting No.

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Leave of Absence for Megan Miller. The motion passed unanimously.

Mr. Kennedy noted that the Board cannot discuss Personnel matters.

Mr. Connelly asked if the Board approves Departures. Mr. Gale responded that the Board has in the past.

Mr. Gale made a motion, seconded by Mr. Lamay that the Departures be taken together. The motion passed unanimously.

Mr. Gale made a motion, seconded by Mr. Lamay to cancel the December 12 meeting. The motion passed unanimously.

8.f. December 12, 2022 Board Meeting Cancellation

9. Adjournment

The meeting was adjourned at 7:50 p.m.

December 5, 2022 Work Session & Board Meeting Attendance Report

Brian Lownsbery

Tonya Ivey

Minke Kooistra

Kerry Martin

CM

Scott

Wade Jacoby

Laura Wilkins

Micki Kautz

Beth Nonemaker

Betsy Gayner