



WORK SESSION

11/07/2022 [07:00 PM-09:00 PM] @ DO Board Room

WORK SESSION

1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 p.m. with the pledge to the flag.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Neil Connelly, Randy Gale, Laurie Kennedy, Greg Lamay, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Gareth Pahowka (Solicitor). Josceylon Buchs was absent.

Community/Staff Attendees are available on the attached list.

Congratulations to the Girls Soccer team for their PIAA District III Championship. The first game of the state playoffs is tomorrow at 6:00 p.m. at Siebert Park.

Congratulations to Jordan Lawruk and Cole Jones who competed in the PIAA state cross country championship in Hershey this past weekend.

3. Cybersecurity Consortium Update/Plans

Mr. Lownsbery introduced James Brill, Network infrastructure Supervisor of the CAIU, with whom he has been working on cybersecurity. The CAIU has been working on building a consortium of schools, which has led to the Capital Area Taskforce Protecting Against Cybercrime. The goal has been to develop a Cyber Security Regional Solution for the CAIU and its members by June 20, 2022. There is a five-year plan in place for core services and support.

Mr. Lownsbery went over the basics of the plan and the benefits of the partnership with CAIU including cost comparisons of doing business with an outside source.

The Board discussed cyber insurance. As the District's current policy renews in January, Mr. Ammerman has been discussing options with the insurance broker.

The CAIU will create playbooks for each school district in the IU. These books will be updated every year.

The starting price will be the same for all schools districts. Larger districts may need extra data and therefore may pay more for that.

Mrs. Kennedy stated that the Budget and Finance Committee has already looked at the program and is recommending approval of the partnership and the five-year fee.

The vote will be for the five-year plan.

The presentation is attached to the agenda.

4. District Network Upgrade

Mr. Lownsbery presented information on the progress of the technology department in the last 12 months and their plans going forward. Investments were made in various District systems, some that are District wide such as Blackboard and CHSD website updates and some that are geared to certain schools or grade levels such as IXL, Book Creator and Dream Box.

Mr. Serfass stated that aligning the Blackboard system and the Student Information System increases the number of people who are receiving Blackboard messages. The one sent out today reached 97% of families. It is important for families to make sure their contact information is correct in the system.

Mr. Lownsbery reported that all students now have Chromebooks and moved away from students bringing their own. In the process of updated all staff laptops and Smartboards have been replaced. The Zoom virtual meetings are continually being worked on and will continue to improve. Copiers and Printers are all under one vendor and did camera surveillance upgrades.

The presentation is attached to the agenda.

5. Leader in Me

Ms. Reely introduced Carl Salerno from Franklin-Covey. Mr. Salerno did an overview of Leader In Me.

Ms. Reely stated that the first MRA (measureable results assessment) was done last spring and will be the baseline. Staff, students and families were surveyed. The overall score was 70, Leadership score was 70, Culture score was 74 and Academics score was 68. Ms. Reely went over the scoring guide, which explains what those scores mean. Almost all of the students participated in the survey, in addition to approximately 40% of parents and a high percentage of faculty. Ms. Reely will send those numbers to the Board.

Ms. Reely went over scores in more detail, explained the different categories and the District's strengths and opportunities for growth. There has been staff training and Lighthouse Teams have been developed. Elementary Lighthouse Teams have visited an elementary school currently implementing Leader in Me. Action steps include items such as meeting with Leader in Me coaches, continuing professional development, and determine how the program fits with existing PBIS program. The coach will work with the District on goals. Standard progression of improvement would be about five points over the first few years. There will be data by building and also by District. The coach will be for the whole District and will work with the building teams.

The presentation is attached to the agenda.

6. New Secondary Clubs

Mr. Serfass stated that based in student interest, the MS/HS administration is recommending the addition of several new clubs. The new clubs are PA Youth and Government Club, Chess Club, Champ Hill Buddy/Challengers club, Business and Investment Club and Debate Club. All clubs have advisers. Mr. Ziegler will be doing a presentation at next week's Board Meeting and can further define clubs then.

6.a. PA Youth and Government Club

The PA Youth and Government Club is affiliated with the YMCA.

6.b. Chess Club

Minutes

6.c. Camp Hill Buddy / Challengers Club

The Buddy/Challengers Club is affiliated with the Challenger's Baseball program.

6.d. Business and Investment Club

Minutes

6.e. Debate Club

Minutes

7. HACC EMT Agreement

Mr. Serfass stated that this is a program the District has been part of for years and is fully funded by The Lion Foundation grant. There are six students participating this year. It provides basic skills that can be transferable to careers such as nursing, physician, physician assistant, hospital/medical technology, etc. The course is 220 hours of instruction that covers topics in accordance with the National EMS Education Standards. Mr. Serfass noted that the program as already started this year as the agreement was received late. The students are going to be involved in the Law and Order program next week in partnership with the Borough.

8. Articulation Agreements

Mr. Serfass stated that this agreement is with Western Governor's University. There is a student who is interested in interning with Dena Higgins, our MS/HS nurse, to complete her practicum credits. The internship would be 3 days per week through this school year. Mrs. Higgins is in favor of this agreement.

9. Conrad Siegel Contract for ACA Reporting

Mr. Ammerman reported that this is a reoccurring contract with the same cost as last year. The contract is for ACA reporting having to do with health insurance.

10. Act 1 Index Resolution Recommendation

Mr. Ammerman stated that every year the District has to decide to either prepare a preliminary budget and apply for exceptions or cap the tax increase to no more than the Act I index. There are no exceptions for which to apply. 4.7% is the most taxes could be raised, not that they will raised by 4.7%.

11. Budget Amendment

Mr. Ammerman stated that the \$237,206 received for safety and security was not expected so it was not in the 2022-23 budget. It is recommended that a budget amendment be passed for the General Fund Budget to increase revenue and expenses by \$237,206 to allow for the spending of these funds. There will be no overall budgetary impact.

12. Surplus Items

Mr. Serfass reported that the attachments identify items that the school no longer needs. School Code requires that assets of a district be deemed surplus by the Board prior to being discarded, sold or donated.

Mrs. Martin stated that the Mr. Diehl in the music department found some items no longer needed and another attachment is the elementary music teacher's list of items no longer needed. The Horn Hospital will give credit towards upgrades or new instruments. Another attachment is a mower no longer needed after a new mower was purchased to help with trickier mowing of the storm water basin. The smaller mower listed will be listed for sale on Municibid.

13. Canadensis Shed Agreement

Mrs. Martin stated that the Board had recently approved a new Canadensis shed. The current shed is on Borough property. The attached Easement Agreement outlines the terms and conditions of the District maintaining this storage building on Borough property. Stock and Leader put the agreement together. The Lion Foundation grant of \$30,000 which funds the entire project and the Borough is helping to prepare the site.

14. CTC Project Update

Mr. Serfass reported that on October 24, 2022 the CPACTC JOC voted to send the Cumberland Perry Area Career and Technical Center Facility Improvement and Expansion Project to the school districts at a not to exceed cost of \$23.5 million. PFM worked up the cost estimate per district (attached to the agenda) based on a collaboratively drafted funding formula (attached to the agenda). This project will add student capacity for the school, which will benefit CHSD. Amended Articles of Agreement is attached to the agenda.

Mr. Ammerman stated that Board will need to decide whether to pay the principal up front, which would be a one-time payment of \$448,914, or pay over a few years.

The Board discussed interest rates. Mr. Ammerman will check on that. The funds would need to be provided either next year or the following year.

Mr. Lamay reported that the resolution is out for all participating school districts now. Once approved, the project would go into the design phase before going out to bid. The hope is to start construction the summer of 2024 and completed by August of 2025.

The Board discussed the financing, how that is divided among the participating school districts and the fact that the dollar amount or percentage for CHSD is not specifically listed in the resolution. Mr. Pahowka suggested working with the CTC, revising paragraph 2 in the agreement and send it back to the Board for approval.

15. Public Session for Comment

No comments

16. Adjournment

The meeting was adjourned at 9:03 p.m.

November 7, 2022 Work Session Attendee Report

Brian Lownsbery

Tonya Ivey

Autumn Reely

Kerry Martin

Minke Kooistra

James Brill

Carl Salerno

Jill Williamson

Betsy Gayner

CM

Scott

James Willshier