



## WORK SESSION

10/03/2022 [07:00 PM-08:30 PM]

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## WORK SESSION

### 1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 p.m. with the pledge to the flag.

### 2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Randy Gale, Karen Mallah, Dan Serfass (Superintendent), and Jeff Ammerman (Secretary). Laurie Kennedy, Greg Lamay and Geoffrey McInroy were absent.

Community/Staff Attendees are available on the attached list.

### 3. Information Only

#### Minutes

#### 3.a. PDE Special Education Compliance Letter

Mr. Serfass reported that IDEA (Individuals with Disabilities Education Act) mandates that states make annual determinations of the status of every LEA in the state. PDE determines the status of LEA (PA school districts) compliance with Individuals with Disabilities Education Act (IDEA). The IDEA statute details four categories for the Secretary of Education's determination. PDE staff conducted a thorough review of the applicable data for Camp Hill School District and determined that CHSD meets the requirements of the IDEA.

### 4. Ski and Snowboard Club Trip

Mr. Serfass stated that the Camp Hill Ski and Snowboard club would like to offer an away ski trip to Mt. Snow and Okemo, Vermont from January 27-29, 2023. The club would leave on Friday, January 27 at noon, and return the evening of Sunday, January 29. Students will miss a half day of instruction on the 27<sup>th</sup>. The cost of the trip is \$323 per person for a quad room. Parent and District employees will be chaperoning. An information sheet is attached to the agenda. There is no budgetary impact as the families pay all costs. This will be up for approval at the Board Meeting.

### 5. Memorial Bench at College Park

Mr. Serfass reported that the conversation continues with Dr. McClellan about donating a memorial bench at College Park beyond the left-center field fence of the District's varsity baseball field. The memorial bench will be placed on the Board agenda for vote per Policy 702 upon receipt of the specification for the bench. The Building and Grounds department is working with Dr. McClellan. Administration will make a recommendation to the full Board. There is no budgetary impact, as it is a donation.

## 6. Practicum Agreement for SPSY 725 and SPSY 735

Mr. Serfass reported that Edinboro University/Pennsylvania Western University have become Penn West. Edinboro has reached out to Ms. Reely and Dr. Rice about an Edinboro student completing the practicum credits for her school psychology program within the Camp Hill School District. The intern would be at CHSD 2 days per week on Wednesdays and Fridays, for the 2022-23 school year. The student submitted all of the necessary clearances and documents needed by the district for the practicum. There is no budget impact.

## 7. PSBA Officer Elections

Mr. Serfass stated that PSBA is holding elections for various positions. All applications for nomination were reviewed by the 2022 PSBA Nominating Committee and candidates who met eligibility requirements were interviewed in June by the Committee. This requires boards of the various school entities to come to a consensus and cast their vote during the open voting period ending October 29, 2022, at 5:00 p.m. Voting will be accomplished by our Board Secretary on behalf of the Board of Directors. Boards were strongly encouraged to add "discussion and voting on PSBA Officer candidates" to their agenda during their meetings before the open voting period ends. This will be added to the Camp Hill October 10, 2022 Board meeting agenda for vote. There is no budget impact.

The board discussed the fact that the number of candidates fit the number of positions available.

## 8. Emergency Transportation Contract

Mr. Serfass stated that school districts are responsible to provide transportation to and from school for any students who are classified as homeless. This cost is typically shared between the district in which the student temporarily resides and the initial district of residence. At times, due to individual circumstances, the District may enter into a contract with the parent to provide the transportation and the parent receive reimbursement. The district in which the student currently resides is providing the morning transportation. Due to continued staffing shortages, transportation has been challenging to arrange for the afternoon ride from school to home. The recommendation, with the parents' agreement, that the parent does the transport in the afternoon at the cost of \$10.00 per day. The approximate cost for contractor transport is \$28.00 per day so this is a savings for the District and more reliable for the student.

The Board discussed insurance and liability. The contract was vetted and provided by the solicitor. It specifies the parent must possess current car insurance and that the parent is not acting as an officer or agent of the school district. The contract will be in place as long as the student continues to be homeless and there is a shortage of drivers. It will probably be at least through November.

## 9. PA Educator Contract

Mr. Serfass explained that PA Educator is the program used to post professional job openings. The attached contract is up for renewal. It is used as a recruiting source for hiring professional educators. This agreement reflects a 0% increase from the prior contract and was included as an approved expense in the budget for this year. The contract has been expanded per our solicitor's recommendation to include section 6 which is an indemnification clause.

The Board discussed section 6 saying that both parties are accepting their own responsibilities. This is the only difference in the contract from last year. The program is advantageous as approximately half of our professional hires come from this program.

## 10. Crossing Guard Contract

Mr. Serfass stated that the Borough shared the draft contract. They increased the hourly rate to try to attract more people to the positions. The topic was thoroughly discussed at the Joint Borough Council/CHSD School Board meeting on September 28. The Borough agrees to pay the Contractor for the services rendered pursuant to this agreement the sum of \$32.56 per hour, per crossing guard during the term. Based on a minimum of 6 sites, and upon a projected 2,340 hours of service, the cost shall not exceed \$76,190.00 per year, unless the contractor fails to perform service. The District shares half the cost with the Borough. Due to hourly increase in cost per crossing guard of \$5.86, this is a total increase to the district of \$6,856. It is budgeted. There have been some unfilled positions, including the position at the high school. That position has now been filled. The recommendation is that we move forward and monitor the performance of the contractor during the school year. The Borough has already signed the agreement.

The District discussed the number of sites. All the sites will be contracted by the Borough.

## 11. Policy 122 Extracurricular Activities

Mr. Serfass reported that this policy was previously vetted by the Policy Committee in May 2022. The finished product is attached. It was last updated in 2010. The recommendation is to forward to November Board Meeting for approval. The main purpose of the policy is to expand the requirement for the concussion and traumatic brain injury information sheet and sudden cardiac arrest symptoms and warning signs information sheet to extracurricular activities that involve athletic activity. Additionally it adds language for off campus activities and conduct that occurs when traveling to and from the activity.

## 12. Public Session for Comment

No Comments

## 13. Adjournment

Mr. Latham shared that there is a CAC for DEI Meet and Greet tomorrow from 4:30 – 6:30pm at the Cornerstone Coffeehouse. He encouraged community members to participate.

The meeting was adjourned at 7:27 p.m.

## October 3 Work Session Attendee Report

Autumn Reely  
Brian Lownsbery  
Tonya Ivey  
Minke Kooistra  
Jill Williamson  
Betsy Gayner  
Micki Kautz  
CM  
Liz Reilly  
Anita Burton  
A Ahmed  
Sharon  
Rebecca