

MONTH 1

AUTHORIZE EI ASSOCIATES

- Meet with administration
- Review District's Mission & Vision
- Discuss Study Format
- Discuss Process
- Discuss Community Input
- Review Schedule

GATHER DATA/SITE VISITS

EXISTING BUILDING CAPACITY

- Independent Demographic Projections
- Review Subdivision & Housing Starts
- PDE Enrollment Projections
- Projection Modeling
- EI Projections Approved by PDE

EDUCATIONAL PROGRAMMING

- Establish Goals & Objectives
- Students to be Housed
- Special Education Needs
- Grade Organization/Alignment
- Administration & Staff Input
- Student-Teacher Ratio

MONTH 2

GATHER DATA/SITE VISITS CONTINUED

SCHOOL BUILDING PHYSICAL EVALUATIONS

- Site Conditions Analysis
- HVAC Systems
- Interior Materials
- Security
- Plumbing Systems
- Electrical Systems/Lighting
- Exterior Envelope
- Code Compliance/ADA
- Energy Savings
- Technology

PRELIMINARY FINDINGS

ESTABLISH OPTIONS

- Site Utilization
- Existing Buildings Alterations
- New Construction
- Future Expansion
- Grade Realignment

MONTH 3

COST ESTIMATES & STATE REIMBURSEMENT

- Estimates of Construction Costs
- Soft Costs/Total Project Cost
- Estimate Bond Issues
- Estimated State Reimbursement
- Total Annual Payments
- State Share of Project Cost
- Local Share of Project Cost
- Millage Impact

MONTH 4

REVIEW FINDINGS WITH THE ADMINISTRATION

REVIEW FINDINGS WITH COMMUNITY GROUP (IF REQUIRED)

PRESENT FINAL STUDY TO THE BOARD OF EDUCATION

LRFP Time frame